



www.bulkington.org.uk **clerk@bulkington.org.uk**
Chair – Philip Oakey **Clerk – Tekla Hicks**

Membership: Councillors P. Oakey (Chair), S. Macalpine-Downie (Vice-Chair), J. Anderson-Hill, A. Breach.

You are duly summoned to attend the General Meeting of Bulkington Parish Council on **Wednesday 10th September 2025 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.

Tekla Hicks,

T Hicks, StSLCC
Parish Clerk & Responsible Financial Officer

AGENDA

25-26/37 **Recording and filming of the meeting**
The chair will ask all those present if any member of the public is intending to record or film the meeting.

25-26/38 **Apologies**
To receive and consider apologies for those unable to attend.

25-26/39 **Declarations of Interest**
To receive any declarations of interest for items on the agenda under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.

25-26/40 **Minutes of the previous meeting**
To approve as a correct record the minutes of the Annual Parish Council meeting held on 11th June 2025.

25-26/41 **Public Participation**
(i) To enable members of the public to address the Council regarding an item on the agenda. *
(ii) To receive any petitions or deputations.

25-26/42 **Reports from:**
(i) To receive an update from the Wiltshire Councillor – Tamara Reay.
(ii) To receive the chair's report.
(iii) To receive the clerk's report.
(iv) To receive up to date external meetings schedule.

25-26/43 **Planning Matters to discuss:-**
(i) To note any planning applications received before the meeting.
(ii) To note the BPC Planning Schedule as at 1st September 2025.

25-26/44 **Maintenance to include items as below:-**
(i) To discuss and agree Parish Steward – Consideration of jobs for next visit.

- (ii) **To discuss** winter preparations (salt bin requirements etc).
- (iii) **To discuss** moving road signs:
 - a. Children crossing warning sign.
 - b. Bulkington Village entrance signs and enhancing these.
- (iv) **To discuss** village entry white gates options.

25-26/45

Finance

- (i) **Payments for approval:**
 - (a) Clerk's Salary July, Aug & Sept 25
 - (b) Clerk's PAYE
 - (c) Clerk's expenses to 31st August 25
 - (d) PKF Invoice SB20250570 - £252
- (ii) **To approve** invoices/requests for payment received prior to the meeting.

(iii) **Monthly Management Accounts**

Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.

(iv) **Annual Governance & Accountability Return 2024-25**

Members to note the conclusion of the audit.

(v) **Budget and Precept 2026-27**

Members to receive and discuss first draft of the proposed budget and precept requirements for 2026-27.

(vi) **NJC Salary Scales 2025-26**

Members to note the new NJC Salary Scales 2025-26.

25-26/46

Playground

To receive and discuss an update on the playground inspections and maintenance.

25-26/47

Telephone Box

To discuss the options for moving the telephone box.

25-26/48

Governance

- (i) **To receive** update on '.gov.uk' website & email requirements.
- (ii) **To discuss** Councillor vacancies and possibilities for co-option.

25-26/49

Confirmation of date of next meeting: Wednesday 8th October 2025 at 7.30pm.

For supporting documents, please go to www.bulkington.org.uk

*Bulkington Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside of the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.